



THE SPIRITUAL LIFE COMMITTEE

“Growing in Faith and Love for God”

"The purposes of the **Spiritual Life Committee** are to plan, organize and provide opportunities, programs, activities and events that nurture the spiritual life of our church family, lead us to deeper faith, shape us as disciples of Jesus Christ, and enable us to worship God."

AREAS OF SCOPE

Worship
Christian Education

MINISTRY ACTIVITIES/TASKS

WORSHIP

Ushers/Greeters
Nursery
Baptismal Font Care
Children’s Bags
Artists Guild
Wedding Guild
Communion Preparation
Worship Design – Advent/Christmas
Worship Design – Lent/Easter
Sanctuary Décor Team
Pew Care Team
Communion Servers
Children’s Sermon Rotation
Children’s Church Rotation
Lay Readers Rotation
Sound Team Rotation
Chancel Choir
Handbell Choir
Instrumentalists
Soloists

CHRISTIAN EDUCATION

Confirmation
Vacation Bible School
Sunday School – Children – Faith Trek
Sunday School – Youth
Sunday School – Adults
Peace Presbyterian Youth Connection
Pastor’s Sunday Morning Bible Study
Church Library
Presbyterian Women
Church Officer Training
Fall Retreat
Summer Camps



THE MISSION & OUTREACH COMMITTEE

“Joining in God’s work”

The purposes of the **Mission & Outreach Committee** are to partner with Jesus in reaching out to others with the love and grace of God, bringing hope and healing to broken hearts and places, working on behalf of the poor, vulnerable and needy, and responding to the social issues, problems and needs of our local community.

AREAS OF SCOPE

Local & Global Mission
Community Outreach & Evangelism

MINISTRY ACTIVITIES/TASKS

LOCAL & GLOBAL MISSION

CROP Walk
Knit Wits
Ulster Project
Stop Hunger Now – Meal Packaging
Shelter Meals
Community Food Bank
Mission Trips
Operation In As Much
Mission Fundraisers
Moments for Mission
Fifth Sunday Events
Neighborhood Block Party
Ministry Partnership Meetings

COMMUNITY OUTREACH & EVANGELISM

Meaningful Faith Conversations Training
Exploring Church Membership Class
Visitor Cookies/Muffins
Website Maintenance
Social Media Maintenance
E-Newsletters
Advertising



THE CARE & CONNECTION COMMITTEE

“Reaching Out with God’s Love”

The purposes of the **Care & Connection Committee** are to ensure that opportunities, programs, activities, and events that foster and encourage growing relationships among those connected to Peace Presbyterian Church are planned and organized and to enable, equip and encourage us to truly care for members of our church family, especially during the more challenging and delicate times of life.

AREAS OF SCOPE

Connection Activities
Care Ministries

MINISTRY ACTIVITIES/TASKS

CONNECTION ACTIVITIES

Third Sunday Meals
Parents First (Parents Night Out)
Fall Kickoff Event & Chili Cookoff
Caroling & Cookies with Santa
Fall Coffee House
Spring Coffee House
Peaceful Seniors
20/30 Somethings
Order of the Wee Dram

CARE MINISTRIES

Visitation
Bereavement Ministry
Memorial Receptions
Extended Communion
Prayer Chain/List



THE ADMINISTRATION COMMITTEE

“Helping Us Be Good Stewards of our Resources”

The purposes of the **Administration Committee** are to help us manage our resources effectively (personnel, property, and finances) and to help the congregation be good stewards of all the gifts with which God has blessed us.

AREAS OF SCOPE

- Personnel
- Buildings and Grounds
- Finance and Stewardship

MINISTRY ACTIVITIES/TASKS

PERSONNEL

- Annual Staff Reviews
- Policy and Procedure Manuals
- Volunteer Background Checks
- Safe Places Policy
- New Staff Orientation

BUILDINGS AND GROUNDS

- Fall Yard Clean-up
- Spring Yard Clean-up
- Grass Mowing Crew
- Bush Trimming Crew
- Building Maintenance
- Housekeeping

FINANCES AND STEWARDSHIP

- Annual Budget
- Annual Stewardship Campaign
- Stewardship Education
- Capital Campaigns
- Property and Liability Insurance
- Check Signers
- Annual Audit
- Collection Counters

NEXT STEPS

1. Continue to **identify** all of the **ministry tasks/activities** that fall within the scope of your committee.
2. **Identify** the **“key people/person”** involved with each task/activity and be sure we have their contact information.
3. Develop a new **“Ministry Brochure”** that introduces the work of your committee to the congregation (the **“Who”**, **“What”**, **“Where”**, **“Why”** and **“When”** questions).
4. Develop a **Committee Planning Calendar for 2016** to guide the committee in its future work.